



## Speed Scanning

By Nannette Dalton

I have been working on my grandfather's history, and part of that process involves scanning a lot of photos. I don't know about you, but that is not my favorite thing to do! However, the alternative of letting those photos continue to fade and die a slow death is not something I want either.

Scanning can be very tedious and time consuming. Lucky for us, Photoshop and Photoshop Elements have a way to speed up the process a bit.

Here is a lazy way to scan faster.

### Step One: Scan Your Photos

- Place as many photos as will fit on your scanner bed. Make sure that you leave a gap between the images. Don't worry about making them super straight.
- Place a piece of black paper over the photos.
- Using your scanning software, scan the images as color .jpg images at 300 dpi.
- Save the scanned photos to your computer.



### Step Two: Open and Crop the Photos

- Open (File > Open) your saved photos .jpg file.
- In the Menu Bar, choose Image > Divide Scanned Photos. (Photoshop: Choose File > Automate > Crop and Straighten Photos.)

All your photos should be neatly cropped and straightened for you. If it fails, try rescanning with more space between the photos. I also discovered that it did not work well if I had the Crop tool activated. Try activating the Move tool before you run the automation.

### Step Three: Rotate and Save

If your pictures are turned the wrong direction, you may want to rotate them before saving.

- In the Menu Bar, choose Image > Rotate > 90° Left or 90° Right. (Photoshop: Choose Image > Image Rotation > 90° CW or 90° CCW.)
- Save (File > Save) each individual file.

Isn't being lazy great?

